

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers
November 19, 2007

6:00 PM

AGENDA

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1. CALL TO ORDER

- A. Call to Order

2. ROLL CALL/EXCUSED ABSENCES

- A. Roll Call

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

- A. Administration Committee Minutes, 11/5/07

☐ [Attachments](#)

4. DISCUSSION

- A. Agreement for Property Maintenance and Tax Listing Services with Associated Appraisal Consultants for the assessment years 2008-2011, and authorize signature.
- B. Amendment #1 to Development Agreement between PJC Group, LLC and City of Menasha, and authorize signature.
- C. O-39-07 An Ordinance Relating to Park Regulations (Animals in Parks)
- D. R-19-07 Investigating the Future Use or Sale of Properties at 504 Broad, 81 Racine, 87 Racine.
- E. R-20-07 Resolution Levying Taxes for the Purpose of Paying the Operating Expenses for the Year 2008 for the City of Menasha.
- F. R-21-07 Resolution Supporting Eco-Municipality Concepts.
- G. R-22-07 Resolution for the Adoption of the City of Menasha Open Space and Recreation Facilities Plan.
- H. Accounts payable and payroll from 11/8/07-11/15/07 for the amount of \$539,137.46

☐ [Attachments](#)

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5. ADJOURNMENT

- A. Adjournment

"Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting so special accommodations can be made."

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers
November 5, 2007
MINUTES

1. CALL TO ORDER

- A. Meeting Called to Order by Chairman Wisneski at 5:00 p.m.

2. ROLL CALL/EXCUSED ABSENCES

- A. PRESENT: Ald. Eckstein, Michalkiewicz, Chase, Merkes, Taylor (5:05pm), Wisneski, Pack, Hendricks
ALSO PRESENT: Mayor Laux, CA/HRD Brandt, Lt. Brunn, FC Vander Wyst, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, Clerk Galeazzi, the Press.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

- A. Administration Committee Minutes, 10/15/07

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to approve minutes.
Motion carried on voice vote.

4. DISCUSSION

- A. Isle of Valor Awards Presentation - VFW Nicolet Post 2126, Martenson and Eisele, Miron Construction.

Mayor Laux presented a plaque and thanked Tom Robinson representing VFW Nicolet Post 2126, Stan Martenson representing Martenson and Eisele and Dave Voss representing Miron Construction for their roles in the successful Isle of Valor project

- B. Update on Steam Utility Project (Discussion Only)

GM Doug Young reported staff has been working on the back-pressure turbine, financial modeling, budgeting, coal contracts, spare parts, new customers, rates, customer negotiations, strategic planning in addition to the daily operations of the plant. Utilities Commission is now meeting on a weekly basis to address the issues.

1) Dresser Rand Letter – Staff has been in contact with Dresser-Rand on the turbine generator. A time table has been set for completing key project milestones in improving the steam control system of the No. 5 turbine generator. Specific changes have been addressed by personnel of Dresser-Rand

2) Latest Financials – October's preliminary financial performance was very favorable. They indicate that plant operations are improving. The final figures will be available at the end of the month. The plant was fully operational during the month of October. No major expenses were incurred.

3) Joint Meeting of Common Council and Utilities Commission – a joint meeting is scheduled for December 3, 2007

4) Noise issue at Steam Plant – Dick Sturm, Steam Plant Manager, submitted a letter giving a history of the noise issue. Staff is working with the vendor to resolve the issue. The resolution could be costly and take longer than expected to resolve.

- C. Authorization of additional commitment of \$3,000 for continued Davis and Kuelthau representation regarding the issue of Fox River PCB contamination.

CA/HRD Brandt explained this is in addition to the \$12,000 previously approved for a total of \$15,000. This is the same amount as City of Neenah.

- D. R-18-07 Resolution Approving the City of Menasha's Liability Insurance Renewal Through Cities and Villages Mutual Insurance Company (CVMIC)

CA Brandt explained this will continue our commitment to CVMIC for 2009-2010. Since going with CVMIC for our liability insurance in 1988, the City has saved over \$3,000,000 in premiums.

- E. Offer to Purchase, 81 Racine Street and 504 Broad Street, Dr. Vernon A. Larsen of Riverside Building Inc., \$29,450.00

Discussion ensued on the ability to sell this to a private party; if it can be used as a commercial site; how it will fit in with the Schreiber-Anderson Report; the appraised value/assessed value of the parcel; eminent domain proceedings; Plan Commission and RDA involvement in developing area.

Ald. Taylor referred to when 87 Racine Street was purchased by the Barth Family.
Point of Order by Ald. Michalkiewicz – getting off topic.
Point of Order well taken by Chairman Wisneski.

Ald. Taylor referred to how the Barth Family obtained 87 Racine Street.
Point of Order by Ald. Pack – doesn't pertain to item on the agenda.
Point of Order well taken by Chairman Wisneski.

- F. Selection of brokerage firm for City-owned commercial properties and authorization to enter into listing contract.

CDD Keil explained he has no recommendation as all proposals received are from well qualified brokerage firms.

- G. O-29-07 An Ordinance Relating to Controlled Intersections (Marquette St. and Elizabeth St.)

No Questions or Discussion

- H. O-30-07 An Ordinance Relating to Building Materials and Site Plan Review

CA/HRD Brandt explained Ordinance O-30-07 to O-37-07 cover the changes recommend by the Plan Commission on building materials and site plan review for the different zonings.

6:55 p.m. - RECESSED FOR PUBLIC HEARING

6:56 p.m. – RECONVENED

- I. O-31-07 An Ordinance Relating to R-3 Multi-Family, Medium Density Residency District

No Questions or Discussion

- J. O-32-07 An Ordinance Relating to R-4 Multi-Family, High Density Residence District

No Questions or Discussion

- K. O-33-07 An Ordinance Relating to C-1 General Commercial District

No Questions or Discussion

- L. O-34-07 An Ordinance Relating to C-2 Central Business District

No Questions or Discussion

- M. O-35-07 An Ordinance Relating to R-2A Multi-Family, Zero Lot Line Residence District

No Questions or Discussion

N. O-36-07 An Ordinance Relating to C-3 Business and Office District

No Questions or Discussion

O. O-37-07 An Ordinance Relating to C-4 Business Park District

No Questions or Discussion

P. O-38-07 An Ordinance to the Annexation of Certain Property to the City of Menasha, Wisconsin (Andrysczyk Annexation)

CA/HRD Brandt supports this annexation.

Q. Accounts payable and payroll for 10/18/07-11/1/07 in the amount of \$1,086,629.55.

Ck. #14497-UW Fox Valley-\$400. – videotaping of public service announcement

Ck. #14555-Bubrick's-\$519.31 – dry erase board for Fire Dept training room/Station 35

Ck. #14574-Larson Engineering-\$95. – foundation inspection of property on Natures Way

Ck. #14594-Raiserite Concrete-\$7,190. – mud jacking of sidewalks

Ck. #14518-Elan Cardmember-\$184. – Senior Center trip to Door County

R. Motion to have GM Doug Young, Menasha Utilities, attend Common Council Administration Committee Meetings. (Ald. Taylor)

Ald. Taylor requested this item to have updates on the Steam Plant project.

CA/HRD Brandt explained the Council has no authority to require GM Young to attend meetings. GM Young reports to the Utilities Commission. Council can ask Utilities Commission to ask GM Young to attend meetings.

S. Menasha Steam Plant Noise Issue. (Ald. Taylor).

Ald. Taylor requested this item in case some type of action would be required to resolve the noise issue. GM Young had reported on what the Steam Plant staff is doing to resolve the issue.

T. Menasha Health Department Relocation (Ald. Taylor).

Ald. Taylor requested this item to get information.

CCD Keil reported staff has been looking into relocating the Health Dept. as the owner of the building next to the Health Dept, the Wreath Factory, is interested in expanding the business. Staff has looked at a few locations, but have nothing to bring forward to the Council at this time.

U. Athletica Fitness LLC Health Club, Lake Park. (Ald. Taylor)

Ald. Taylor requested this item to inquire on who is maintaining the building.

CA/HRD Brandt reported the receiver is responsible for the building and keeping it maintained.

V. Schreiber-Anderson Report, Racine Street Corridor. (Ald. Taylor)

Ald. Taylor requested this item to discuss this report with the Offer to Purchase of 81 Racine Street and 504 Broad Street.

W. 81 Racine Street Property. (Ald. Taylor)

Ald. Taylor requested this item in case any special action would be needed on this property.

5. Moved by Ald. Merkes, seconded by Ald. Michalkiewicz to adjourn at 7:25 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, City Clerk



MEMORANDUM

TO: Mayor Laux, Council President Michalkiewicz and the members of
the City of Menasha Common Council

FROM: City Comptroller/Treasurer Stoffel *trs*

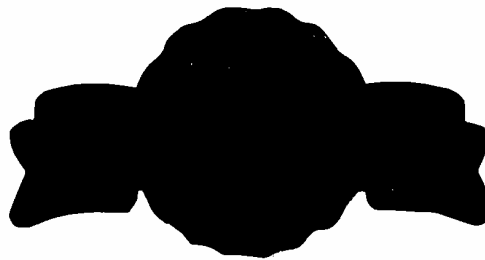
DATE: 11/13/07

SUBJECT: Property Assessment Services

Included in your packet for the Administration Committee is a four year proposal for services from Associated Appraisal Consultants, Inc. I believe they have fulfilled the duties expected of them in their first year with the City and I would recommend you take action to accept their proposal and retain the services of Associated Appraisal Consultants, Inc. to perform the duties of property assessment and tax listing for the City of Menasha.

**CITY OF MENASHA
CALUMET & WINNEBAGO COUNTIES**

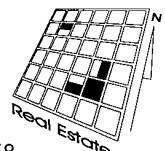
**PROPERTY ASSESSMENT MAINTENANCE
AND TAX LISTING SERVICES
2008-2011**



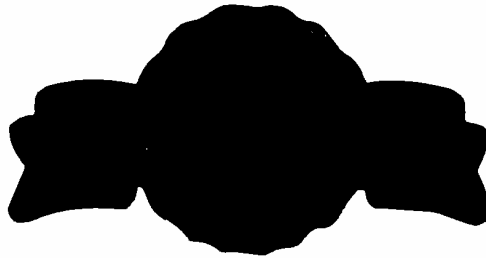
Associated Appraisal Consultants, Inc.

Appleton ■ Hurley ■ Lake Geneva

1314 W. College Ave. ■ P.O. Box 2111 ■ Appleton, WI 54912-2111 ■ (920) 749-1995 ■ FAX: (920) 731-4158



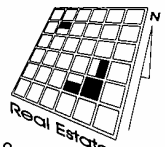
**ASSOCIATED WILL PERFORM ALL OF THE
SPECIFIC
SERVICES OUTLINED IN THE REQUEST
FOR PROPOSALS
FROM 2006 FROM THE CITY OF MENASHA**



Associated Appraisal Consultants, Inc.

Appleton ■ Hurley ■ Lake Geneva

1314 W. College Ave. ■ PO. Box 2111 ■ Appleton, WI 54912-2111 ■ (920) 749-1995 ■ FAX: (920) 731-4158



SCOPE OF SERVICES TO BE PROVIDED BY ASSESSMENT FIRM

1. **CONFORMANCE TO STATUTES.** All work shall be accomplished in accordance with the provisions of the laws of the State of Wisconsin and in full compliance with all the rules and regulations officially adopted and promulgated by the Wisconsin Department of Revenue.
2. **OATH OF OFFICE.** (a) Employees of the Assessment Firm shall be required to take and subscribe to an oath or affirmation supporting the Constitution of the United States and to the State of Wisconsin and to faithfully perform the duties of assessor. The oath shall conform to Section 19.01 and be filed with the City Clerk prior to undertaking any of said duties.
3. **PERSONNEL.** (a) All personnel providing assessing services shall be currently certified in compliance with Wisconsin Statutes and Administrative rules of the Department of Revenue.

(b) The Assessment Firm shall submit a resume containing the name, address, education and prior experience of each employee for approval of the city before field inspection work is started by the employee.

(c) The Assessment Firm shall designate a qualified and responsible employee to supervise the operation of the staff executing the terms of the agreement for assessment services. The individual designated as such shall make himself/herself available to the city for consultation throughout the term of the agreement. Should the project supervisor be reassigned, that person shall be replaced by an equally qualified individual.

(d) The Assessment Firm shall review any complaint relative to the conduct of its employee(s). If the city deems the performance of any of the Assessment Firm's employees to be unsatisfactory, the Assessment Firm shall, for good cause, remove such employee(s) from work upon the written request by the city, such request stating reasons for removal.

(e) The Assessment Firm shall supply all its field representatives with identification cards containing, in addition to the usual information, a photograph of the employee.
4. **ASSESSMENT MANUAL.** The Assessor shall make all assessments in accordance with the Assessors Manual as specified in Section 70.32 and 70.34.
5. **ACCURATE PARCEL IDENTIFICATION.** The legal description, drawing and measurements of each land parcel and improvements shall be contained in the existing property record cards. If a drawing is missing, the assessor shall make one. In the event a discrepancy exists, the assessor shall correct. The Assessor shall assign parcel numbers to all new parcels created by the division of land or combination of parcels.
6. **MOBILE HOMES.** The Assessment Firm shall maintain current value of mobile homes based on information provided by the mobile home park operator. This information shall be entered into the statement of monthly parking permit fees and furnished to the City of Menasha Finance Department.

7. **PERSONAL PROPERTY.** The Assessment Firm shall send by first class mail "Statement of Personal Property" forms, endeavor to discover personal property not previously listed, and enter personal property into the tax roll.
8. **ASSESSMENT DATA MAINTENANCE.** The Assessment Firm shall enter and maintain all property information in the Market Drive property assessment software program.
9. **PUBLIC ACCESS TO ASSESSMENT DATA.** The Assessment Firm shall cooperate in the development and deployment of systems to improve public access to property assessment data with the internet and public-access computer terminals.
10. **OFFICE HOURS.** The Assessment Firm shall maintain office hours within city hall from 8:00 a.m.-12:00 p.m. on Tuesdays and from 12:00 p.m.-4:00 p.m. on Thursdays, or other equivalent hours as may be mutually agreeable to the Assessment Firm and the Council.
11. **FILE MAINTENANCE:** The Assessment Firm shall regularly update the property assessment files located within City Hall.
12. **TELEPHONE ACCESS.** The Assessment Firm shall maintain at its expense an 800 telephone number dedicated to the City of Menasha staffed by a live person from 8:00 AM to 4:00 PM.
13. **TAX LISTING.** The Assessor shall function in the capacity of Property Tax Lister and maintain an accurate listing of parcels for entry into the tax roll.
14. **PREPARATION OF RECORD CARDS.** (a) Appropriate record cards shall be used in the evaluation and collection of data for residential improvements, commercial improvements, and agricultural improvements. All information relating to the improvements shall be obtained and shown as provided on their respective forms.
15. **APPROACHES TO VALUE.** (a) The Assessment Firm shall consider the market, cost and income approaches in the valuation of all vacant and improved parcels of property.

(b) The Assessment Firm shall collect and analyze all available sales data for the City in order to become familiar with prevailing market conditions, activity, and specific transactions which may be utilized in determining the market value of competitive properties throughout the City.

(c) In valuing income-producing properties, the Assessment Firm shall collect information from owners, tenants, realtors, financial institutions, and any other necessary sources, for use in the valuation process. Data to be analyzed shall include actual and economic rents for each type of property, typical vacancy rates, and typical operating expense ratios. All data shall be properly documented and adequate records shall include a reconstruction of income and expenses, and estimate capitalization rates shall be accurately documented by information obtained from the market. Any documentation used in establishing any of the foregoing shall become the property of the City.

16. DATA FOR EVALUATION. The Assessment Firm shall gather and analyze market value data including but not limited to sales, lease data, rental rates of return, operating statements, vacancy factors, and construction costs for use in determining property valuation standards pursuant to Section 70.32 and 70.34 of the Wisconsin Statutes. Data gathered shall either be noted on the property record cards or contained within supplements to the record cards (e.g. copies of real estate transfer returns, leases.)

17. IMPROVEMENTS- DATA COLLECTIONS (a) The contract goal shall be that 100% of all improved parcels, excluding exempt and manufacturing parcels, be inspected in a four (4) year inspection cycle commencing January 1, 2008. To ensure attainment of this objective, the following annual inspection cycle is to be completed by the Assessment Firm; (1) new construction, annexed properties, exempt status changes, and zoning changes shall be inspected; (2) properties affected by legal description changes, building removal, fire, significant remodeling or other major condition changes requiring a building permit shall be inspected; (3) all sale properties shall be physically inspected; (4) requests for review by property owners shall be completed during the current assessment cycle; (5) inclusive of the properties listed above, the Assessment Firm shall physically inspect approximately twenty-five percent (25%) of the total non-manufacturing parcel count as shown on the prior year's Statement of Assessment.

(b) The Assessment Firm shall maintain an interior inspection rate of ninety-five percent (95%) for all non-exempt, improved properties inspected annually. The specified inspection rate assumes reasonable property owner cooperation, and shall therefore be inclusive of "Certified No Response" (doomage) properties.

(c) Upon failure to gain entrance to a major building after a reasonable attempt, the Assessment Firm shall attempt to contact the property owner or occupant by ordinary mail to arrange an appointment for the purpose of listing the interior. A minimum of two (2) call back attempts shall be made.

(d) If the Assessment Firm request to list a major building is refused by the owner or occupant, the Assessment Firm shall make a request by registered mail to inspect the building; such written request shall state the purpose of the inspection, the desired time of inspection and shall advise the owner or occupant that his refusal shall constitute a loss of appeal of the assessment to the local Board of Review and further appeal avenues; should the request to inspect major buildings fail their purpose, the Assessment Firm shall list and value the improvements by professional methods according to the best information he can practically obtain. In no case may a card be left request the owner or occupant to fill in the information.

(e) The date of inspection of all major buildings shall be indicated on the record cards and owner shall be required to sign the card.

(f) Property records cards shall be completed and entered into the Market Drive computer assisted assessment system.

(g) The Assessment Firm's records will be available for use in the Assessment Firm's office, however, in no case will the use of these records be utilized in place of an inspection or property unless such inspection has been refused by the property owner.

18. IMPROVEMENT VALUATION – COST APPROACH. (a) The Assessment Firm shall value improvements in accordance with Volumes II and III of the Wisconsin Property Assessment Manual.

(b) In using the cost approach for residential improvements, the prescribed form, or its equivalent as approved by the Department, shall be used in determining replacement costs. The property record card shall be completed as recommended for use with Volume II, with proper base costs selected as appropriate for each improvement and adjusted to reflect differences from base building costs

(c) In using the cost approach for commercial improvement, areas, perimeters and ratios shall be determined as recommended for use with Volume III. Proper base costs shall be selected as appropriate and adjusted to adequately reflect variations from base building costs. When many adjustments are necessary to base costs, and/or the property is a special purpose building, the unit-in-place method as presented in Volume III shall be used.

(d) Local modifiers shall be used in determining all current replacement costs. Local modifiers and costs appearing in the Assessors Manual shall be adjusted when documented by an analysis of local current construction costs and market sales data. Records shall be prepared and left with the City to account for any adjustments made.

(e) All accrued depreciation, including physical deterioration, functional obsolescence, and economic obsolescence, must be accurately documented by the market to deduct from current replacement costs.

(f) The CDU rating system, as used in Volume II, shall be checked for accuracy with the local market conditions by means of a thorough sales analysis. If it is necessary to adjust the CDU rating, documentation shall be provided to the City to account for any adjustment(s) made.

19. DATA COLLECTION – LAND. (a) The Assessment Firm shall gather and note on the property record card for each parcel information including, but not limited to: size, area, footage, width, depth, shape, topography, productivity, site improvement, utilities, access, zoning and location.

The Assessment Firm shall collect data concerning sales of land and sales of improved parcels which may indicate the residual value of land. From these and other sources, the Assessment Firm shall become familiar with land values throughout the city.

20. VALUATION – LAND. (a) Unit value ranges per acre for each grade of agriculture land and swamp and timber land shall be determined from an analysis of sales and other available market data. Soil surveys and maps shall be considered in the development of land unit values for agricultural lands. In the analysis of sales, work forms shall be prepared for recording data on each sale analyzed and for correlating price data from the sales for the various subclasses of agricultural land and other land classes. Such forms shall be left with the city.

(b) Basic unit values shall be determined for residential and commercial lands from an analysis of sales, rents, leases, and other available market data. In the analysis of market data, adequate records shall be prepared showing data collected and unit value determinations. Such records shall be left with the City.

(c) Having determined basic unit values, the Assessor shall apply such to each parcel, making adjustments to account for the particular characteristics of the site. Land computations shall be properly shown for each parcel on the property record cards.

(d) For residential and commercial lands, maps and schedules shall be prepared indicating unit values used and locations thereof to be left with the City.

(e) A copy of all charts, schedules and tables, not previously referred to, including depth factor tables, and used in the valuation of lands shall be left with the City.

21. FINAL FIELD REVIEW. (a) Prior to the open book conference, the Assessment Firm shall make a final field review. Each parcel must be reviewed at the property location. In the final review process, the indicated value of the structure and the indicated value of the land shall be compared against sales information concerning the same parcel or comparable parcels. For commercial properties where a determination of values has been made via the income approach, this value shall also be reviewed at this time to make the proper correlation of values between the cost, market and income. The review shall cover each parcel so as to eliminate errors in computations that may have occurred, to insure uniformity in record cards and forms completed by various personnel, to verify building classification and depreciation estimates regarding physical, functional and economic obsolescence and to be sure that all lands and improvements are properly accounted for. The final review will account and adjust for factors which may have a direct bearing on the market value and/or equitable relationship to other properties.

22. ASSESSMENT FIRM TO REVIEW ASSESSMENTS. Prior to sending notices of assessments and the open book conferences, the Assessment Firm may review assessed values on real estate; such review will include property record cards and other material prepared for the valuation.

23. OPEN BOOK CONFERENCE. (a) Upon completion of the Assessment Firm's review of assessments and prior to completion of the assessment rolls, the Assessment Firm shall hold open book conferences for the purpose of enabling property owners or their agents to review and compare the assessed values.

(b) Sufficient number of qualified Assessment Firm personnel will be available to conduct open book conferences, time, place and need designated by the City.

(c) The Assessment Firm shall send a notice by first class mail to each property owner of any change in assessment. The notice form used shall be that prescribed by the Department of Revenue as provided in Section 70.365. The Assessment Firm shall also indicate on the notice, or attach to the notice, the time and place the open book conference will be held. Mailing shall be fifteen (15) days prior to the first day of the conferences for the convenience of the property owners.

24. COMPLETION OF ASSESSMENT ROLL. The Assessment Firm shall be responsible for the proper completion of the assessment roll in accordance with current statutes. Final assessment figures for each property shall be provided by the Assessment Firm to the City, and the roll shall be totaled to exact balance. The Assessment Firm shall prepare and submit the "Assessor's Final Report" including T.I.F District Assessor's Final Report, to the Supervisor of Assessment.

25. BOARD OF REVIEW: SUBSEQUENT APPEARANCES. (a) Responsible member(s) of the Assessment Firm's field staff shall attend all meetings of the Board of Review to explain and defend the assessed value and be prepared to testify under oath in regard to such values.

(b) In the event of appeal to the Department or to the courts, it is agreed that qualified representative(s) of the Assessment Firm shall be available upon written request from the City to furnish testimony in defense of the values established.

GENERAL SPECIFICATIONS

1. **INSURANCE – LIABILITY, WORKER’S COMPENSATION.** The Assessment Firm shall maintain insurance coverage to protect against claims, demands, actions and causes or action, arising from any act or omission of the appraiser, his agents, and employees in the execution of work, and shall be responsible for any and all of his agents and employees whether within or without the scope of employment while performing acts of ostensibly under the terms of this contract. Certificates of insurance by a company authorized to transact business in the State of Wisconsin shall be supplied to the City. Limits of liability shall not be less than:

Workers Compensation	Statutory
Bodily Injury – Per Person	\$250,000
– Per Occurrence	\$500,000
Property Damage – Each Occurrence	\$100,000
Comprehensive Auto Liability	
Including Non-Ownership Coverage	
Each Person	\$250,000
Each Occurrence	\$500,000
Property Damage	
Each Occurrence	\$200,000

2. **INSURANCE – VALUABLE PAPER.** (a) Assessment Firm agrees to carry proper and sufficient insurance to cover loss of public records withdrawn from City by the Assessment Firm for its use as well as records being processed under this agreement which are in possession of the Assessment Firm.

(b) The Assessment Firm shall not be responsible for loss of records destroyed by fire, theft, or Act of God while kept in office space supplied by the City.

3. **PUBLIC RELATIONS.** In the conduct of its work, the Assessment Firm and its employees will endeavor to promote understanding and amicable relations with taxpayers and public. Upon request of the City, the Assessment Firm shall furnish qualified speakers to explain the purpose, methods and procedures of the assessment program. The employees of the City and the Assessment Firm shall work together to maintain the full cooperation of all taxpayers by treating each inquiry with courtesy and supplying all possible necessary information to every interested taxpayer; however, each field assessor/lister shall be instructed to refrain from discussing with the property owner, tenant, or occupant the possibility of any increase or decrease in the valuation of the real property and/or buildings.

4. **SUBCONTRACTORS.** The Assessment firm is not permitted to assign, subcontract, or transfer any of the work specified in the Scope of Service, without written approval from the Common Council.

5. **COMPENSATION.** Compensation for assessment services will be made in 12 installments for the entire contract amount.

6. MISCELLANEOUS GENERAL AGREEMENTS. (a) The Assessment Firm shall insure that employees maintain strict confidence regarding all privileged information received by reason of this agreement. Disclosure of this or any appraisal information to any individual, firm, or corporation, other than appropriate public officials or their authorized agents is expressly prohibited and if done before completion of this project, will be considered a violation of the contract.

(b) The Assessment Firm shall supply all necessary office machines such as, but not limited to, typewriters, adding machines, computers and calculators used outside of city offices.

7. NUMBER OF ASSESSMENT PARCELS. The real estate parcels to be used as basis for submitting a proposal is an estimate of the number of parcels to appear on the City of Menasha's 2006 Statement of Assessment. Parcel counts may increase or decrease with property splits, deletions and/or annexations.

DEFINITIONS

1. "Assessment Firm" shall mean either an individual, a partnership or a corporate firm responsible for the overall property assessment.
2. "Manual" shall mean the "Property Assessment Manual for Wisconsin Assessor's", Volume I, II, and III prepared and issued by the Wisconsin Department of Revenue for the State of Wisconsin together with all material designated by the Department as being part of or supplemental to the Property Assessment Manual.
3. "Parcel" means an individual legal description for a tract of land and shall include not only the land itself but all buildings and improvements thereon.
4. "Real Estate Parcel Count" shall mean the estimated number of individual real estate descriptions assessed locally on the City of Menasha Real Estate Assessment roll for the assessment year 2006.
5. "Major Building" shall mean any and all houses on residential parcels, the buildings representing the major use of mercantile parcels, and any and all houses on agricultural parcels.
6. "Proper Record Cards" shall mean the current versions of the residential, agricultural and mercantile property record cards or equivalents, approved by the Department of Revenue and used for the purpose of making a record to support and substantiate the value conclusion for each parcel. If the Appraiser and/or City shall have reason to use forms not currently approved, such use shall be contingent upon department approval.
7. "Local Modifier" shall mean the mathematical factor necessary to convert manual basic cost estimate to current cost estimate in the City.
8. "City" is the City of Menasha, Wisconsin.
9. "Department" shall mean Department of Revenue, Bureau of Property Tax, Madison, Wisconsin.

This Agreement for Property Maintenance and Tax Listing Services

Has been prepared for

The City of Menasha

By

Associated Appraisal Consultants, Inc.

For the assessment year of 2008, 2009 , 2010 and 2011

Agreement date is the 11th of October 2007

Fee for Services Rendered:

**Fifty Six Thousand Five Hundred Dollars
\$56,500.00**

**For 2009
Fifty-Seven Thousand Three Hundred Dollars
\$57,300.00**

**For 2010
Fifty Eight Thousand One Hundred Dollars
\$58,100.00**

**For 2011
Fifty Eight Thousand Nine Hundred Dollars
\$58,900**

Authorized Client Signature

**Joseph Griesbach, Jr. President
Associated Appraisal Consultants, Inc.**

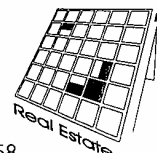
Date

Date

Associated Appraisal Consultants, Inc.

Appleton ■ Hurley ■ Lake Geneva

1314 W. College Ave. ■ P.O. Box 2111 ■ Appleton, WI 54912-2111 ■ (920) 749-1995 ■ FAX: (920) 731-4158





MEMORANDUM

To: Common Council
From: Greg Keil, CDD
Date: November 15, 2007
RE: Amendment to Development Agreement with PJC Group, Inc.

Bank financing of the Gilbert mill site redevelopment has been stymied by the reluctance of lenders to recognize the city's pledge of tax increment as collateral. To remedy this situation other equity needs to be brought into the project. This equity is proposed to come from the sale of the warehouse portion of the site from PJC Group, LLC to Gilbert Warehouse LLC (whose principal is Randy Stadtummueller).

As written, the development agreement requires an occupancy permit be granted before the property can be sold. Substantial investment in the warehouse is required (primarily for the installation of a sprinkler system) before it may be occupied. Financing the improvements is problematic because the warehouse is not owned by the entity which will be making the improvements. Removing the condition in the development agreement requiring an occupancy permit will alleviate this barrier to financing.

AMENDMENT #1 TO DEVELOPMENT AGREEMENT BETWEEN PJC GROUP, LLC AND THE CITY OF MENASHA

It is desirable to enter into this Amendment to the Development Agreement between PJC Group, LLC and the City of Menasha to facilitate the financing arrangements necessary for PJC Group, LLC to advance the projects contemplated by the Development Agreement.

For mutual consideration, the parties agree as follows:

The City of Menasha hereby waives any objection to a sale of the property described as the Warehouse in the Development Agreement to Gilbert Warehouse, LLC by PJC Group, LLC without first securing an occupancy permit as would otherwise be required by sec. 11.4.

PJC Group, LLC promises that it will establish an escrow account with Evans Title of not less than \$675,000 from loan proceeds for this project. Such escrow account shall be used exclusively for the demolition of the former Gilbert Paper Mill and reclamation of the land on which the Mill was located, described as the "Land Reclamation Project". The City of Menasha shall receive, upon request, an accounting of this escrow account from Evans Title as the escrow agent.

Dated at Menasha, Wisconsin this _____ day of November 2007.

BY THE CITY:

BY PJC GROUP, LLC:

Jeffrey S. Brandt
City Attorney

Member

ORDINANCE O - 39 - 07

AN ORDINANCE RELATING TO PARK REGULATIONS
(Animals in Parks)

Introduced by Alderman Wisneski

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 12 – 1 – 1(e) is created to read as follows:

- (e). Animals sponsored or owned by individuals of a petting display, pony ride, animal show, obedience school, wedding ceremony, funeral, or any other event deemed appropriate by the Parks and Recreation Board may be approved to be in parks.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____ 2007.

Joseph F. Laux, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

RESOLUTION R - 19 - 07

RESOLUTION INVESTIGATING THE FUTURE USE OR SALE OF PROPERTIES
AT 504 BROAD, 81 RACINE & 87 RACINE

Introduced by Alderman Hendricks

WHEREAS, the City of Menasha is the owner of properties located at 504 Broad Street, 81 Racine Street & 87 Racine Street in the City of Menasha; and

WHEREAS, the City acquired 81 Racine Street through a negotiated sale after making a Declaration of Necessity; and

WHEREAS, the City acquired 87 Racine Street by use of eminent domain under Chapter 32 of the Wisconsin Statutes; and

WHEREAS, Resolution R – 39 – 04, the Declaration of Necessity passed on December 20, 2004 established the purposes of acquiring 81 Racine Street and 87 Racine Street to enhance the appearance of a downtown entry point, establish public parking and to eliminate blight within the downtown business district; and

WHEREAS, it is in the public interest to explore uses of 504 Broad Street, 81 Racine Street, and 87 Racine Street beyond those identified in R – 39 – 04 so as to compliment the Racine street corridor from Broad street to Third street;

NOW THEREFORE, BE IT RESOLVED, that the City of Menasha Common Council with the Mayor concurring determine it to be in the best interests of the City of Menasha to explore additional uses for the properties at 504 Broad Street, 81 Racine Street and 87 Racine Street beyond those identified in R – 39 – 04; and

BE IT FURTHER RESOLVED that the Plan Commission is directed and Redevelopment Authority is requested to study all uses for these properties so as to compliment the Racine Street corridor from Broad Street to Third Street.

Passed and approved this _____ day of _____, 2007.

Joseph F. Laux, Mayor

Deborah A. Galeazzi, City Clerk

RESOLUTION R-20-07

RESOLUTION LEVYING TAXES FOR THE PURPOSE OF PAYING THE
OPERATING EXPENSES FOR THE YEAR 2008 FOR THE CITY OF MENASHA

BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF MENASHA,
WISCONSIN, RESOLVED:

That for the purpose of paying the City of Menasha and Waverly Sanitary District operating expenses for the year 2008, there is hereby levied on all taxable property of the City of Menasha the amount of \$9,341,236.42 which includes \$510,296.58 in Tax Incremental Financing District Funds.

That for the purpose of paying the Menasha Joint School District and Appleton Area School District tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of \$8,197,867.33 which includes \$453,747.01 in Tax Incremental Financing District Funds.

That for the purpose of paying the Fox Valley Technical College District tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of \$1,667,310.78 which includes \$91,955.67 in Tax Incremental Financing District Funds.

That for the purpose of paying the State of Wisconsin, Winnebago County and Calumet County tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of \$5,380,152.29 which includes \$295,510.99 in Tax Incremental Financing District Funds.

AND IT IS FURTHER RESOLVED that the total of the above four levies in the amount of \$24,586,566.82 shall be the 2007 tax levy on all real and personal property in the City of Menasha.

AND IT IS FURTHER RESOLVED that a property tax mill rate for each taxing entity will be established when the assessed valuation for each taxing entity has been properly certified.

AND BE IT FURTHER RESOLVED that the City Comptroller/Treasurer be, and hereby is, authorized to prepare a tax roll for the City of Menasha for the year 2007 and spread the above stated tax and State Lottery and School Tax Credits upon said roll and the City Clerk is directed to sign a warrant for the collection of said tax.

Passed and approved this 19th day of November, 2007.

Joseph F. Laux, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

R-21-07

RESOLUTION SUPPORTING ECO-MUNICIPALITY CONCEPTS

Introduced by Mayor Laux

WHEREAS, the City of Menasha recognizes that the people of this community desire a stable, sustainable future; and

WHEREAS, the City of Menasha acknowledges that a clean and healthy environment determines the quality of life, where the environment can support and sustain the community, and where citizens are committed to local and regional cooperation and a personal philosophy of stewardship; and

WHEREAS, the willingness of the City of Menasha to move in the direction of eco-municipality designation can serve as a model for our citizens, encouraging economic and industrial initiatives while protecting the ecosystem in which they raise their families; and

WHEREAS, by endorsing sustainable economic development, the City of Menasha is pledging to further educate itself about sustainable activities and to develop additional initiatives in support of sustainable practices; and

WHEREAS, Menasha has promoted alternative transportation methods by taking a leadership role in the Fox Cities Trestle Trail and installing bike trails that connect the Wisconsin Friendship Trail; and

WHEREAS, the redevelopment of the Gilbert Mill site has embraced principles of sustainability by reusing portions of existing buildings and reclaiming demolition materials for reuse at the site.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Menasha, Wisconsin, that the City of Menasha endorse the principles of sustainability as outlined above and that the City will endeavor to apply these principles when economically feasible to its decision-making, planning, policy making and municipal practices and the Mayor and Common Council challenge the citizens of Menasha and the private sector to promote and embrace the philosophy and principles of sustainability.

Passed and approved this _____ day of November, 2007.

Joseph F. Laux, Mayor

Attest:

Deborah A. Galeazzi, City Clerk

RESOLUTION NO. R – 22 – 07

**RESOLUTION FOR THE ADOPTION OF THE CITY OF MENASHA
OPEN SPACE AND RECREATION FACILITIES PLAN**

Introduced by Alderman Wisneski

WHEREAS, the City of Menasha has requested the development of a communitywide open space and recreation facilities plan, and

WHEREAS, the City of Menasha Parks and Recreation Board has worked closely with the East Central Wisconsin Regional Planning Commission to prepare the city's Open Space and Recreation Facilities Plan, and

WHEREAS, the City of Menasha Open Space and Recreation Facilities Plan encompasses a general outline and is a valuable tool for development of parks and recreation facilities throughout the city through the year 2011, and

WHEREAS, adoption of said plan is required for the City of Menasha to become eligible for cost sharing aid programs administered by the State of Wisconsin, now therefore,

BE IT RESOLVED BY THE MENASHA COMMON COUNCIL That the *City of Menasha Open Space and Recreation Facilities Plan* be adopted as the approved recreation plan for the city.

Passed and adopted this _____ day of _____, 2007

Joseph F. Laux, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 11/8/07-11/15/07	\$ 397,563.39
Checks # 14446-14669	

Payroll Checks for 11/8/07-11/15/07	<u>141,574.07</u>
Checks # 35391-35621	

Total	\$ 539,137.46
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**Gaps in the sequence of accounts payable check numbers may be caused by: voiding checks at the start of a new check run to set up printing of the checks correctly, having a large number of invoices on a particular vendor which causes the payment to be printed on more than one accounts payable check , incorrect alphabetizing of a vendor causing the accounts payable check to appear out of sequence or software/printer problems which result in accounts payable checks being printed incorrectly and needing to be discarded.

Menasha Employees Credit Union-Employee Deductions

Menasha Employees Local 1035-Union Dues

Menasha Employees Local 1035B-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

AMT-Garnishments

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
01030 AAA SANITATION INC	148887	31100	55	07-202-209	165.00	PORTABLE TOILETS/BOAT LANDING
	Check Date 11/8/2007	Check Nbr	014670		Check Total:	165.00
01054 ACCENT FLORAL & GIFTS LLC	11303	31100	55	04-221-316	60.00	PLANTS/GIFT ITEMS
	Check Date 11/8/2007	Check Nbr	014671		Check Total:	60.00
01075 ACCURATE SUSPENSION WAREHOUSE	7018195	31731	54	10-149-383	277.45	BRAKE PADS/ROTORS
	Check Date 11/8/2007	Check Nbr	014672		Check Total:	277.45
01315 AIRGAS NORTH CENTRAL	105074120	31100	55	07-202-315	62.31	ARGON/FOR PARK SHOP
	105074119	31100	55	07-202-315	160.40	FOR PARK SHOP
	Check Date 11/8/2007	Check Nbr	014673		Check Total:	222.71
01675 AMT		31100	21	04-299-022	150.00	
	Check Date 11/8/2007	Check Nbr	014674		Check Total:	150.00
01730 APPLETON COMPRESSOR SERVICE &	0070386-IN	31100	54	10-131-300	6.58	RELIEF VALVE/AIR COMPRESSOR
	Check Date 11/8/2007	Check Nbr	014675		Check Total:	6.58
01850 ASSESSMENT TECHNOLOGIES LLC	1583	31100	51	04-109-214	82.50	CUSTOM PROGRAMMING
	Check Date 11/8/2007	Check Nbr	014676		Check Total:	82.50

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
02040 BADGER HIGHWAYS CO INC	138338	31485	54	10-121-300	21,506.40	HOTMIX ASPHALT
	138338	31100	54	10-122-300	1,744.92	HOTMIX ASPHALT
	138383	31100	54	10-121-300	398.05	SILVERBIRCH RECYCLE MATERIAL
	138383	31100	54	10-122-300	3,635.51	HOTMIX ASPHALT
	138403	31100	54	10-122-300	400.00	TACK COAT
	138438	31100	54	10-121-300	214.76	SILVER BIRCH
	138438	31485	54	10-121-300	44.79	NATURE'S WAY
	138438	31100	54	10-122-300	118.40	HOTMIX ASPHALT
Check Date	11/8/2007	Check Nbr	014677	Check Total:	28,062.83	
02055 BADGER STATE INDUSTRIES	311171-01	31100	51	04-109-216	150.00	DONATED MONITOR
	Check Date	11/8/2007	Check Nbr	014678	Check Total:	150.00
02335 BECK ELECTRIC INC	D312	31100	55	07-202-204	377.00	TERMINATE CONDUIT SCOREBOARDS
	D312	31100	55	07-202-300	155.98	TERMINATE CONDUIT SCOREBOARDS
	D267	31100	54	10-121-216	620.00	RECONNECT LOOP/APPLETON/NINTH
	Check Date	11/8/2007	Check Nbr	014679	Check Total:	1,152.98
02796 BUBRICK'S	72058	31100	52	08-101-310	234.52	OFFICE SUPPLIES
	Check Date	11/8/2007	Check Nbr	014680	Check Total:	234.52
02815 SYLVIA BULL	110507	31100	53	09-212-331	88.51	MILEAGE
	Check Date	11/8/2007	Check Nbr	014681	Check Total:	88.51

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03145 CAREW CONCRETE & SUPPLY CO INC	745306	31100	54	10-122-300	730.00	GROVE & JEFFERSON
	745508	31100	54	10-122-300	693.00	MILWAUKEE ST
	745307	31100	54	10-122-300	550.00	952 LONDON ST
	747229	31100	54	10-122-300	348.40	CONCRETE/908 PLANK
	748088	31485	54	10-121-300	490.35	CONCRETE/ONEIDA/NATURES WAY
	747630	31100	54	10-135-300	263.80	CONCRET/705 KINZIE CT
	749841	31100	54	10-135-300	119.43	TAYCO/4TH
	749368	31100	54	10-122-300	179.20	PLANK E OF 47
	749840	31100	54	10-122-300	487.03	1405 EUGENE ST
	749840	31100	54	10-135-300	216.00	1405 EUGENE ST
Check Date 11/8/2007 Check Nbr 014682 Check Total:					4,077.21	
03205 CASPERS TRUCK EQUIPMENT INC	28829	31741	19	04-530-000	35,207.00	DUMP TRUCK
	Check Date 11/8/2007 Check Nbr 014683 Check Total:					35,207.00
03225 CB SUPPLY COMPANY INC	0134084-IN	31731	54	10-149-383	34.43	BELT
	Check Date 11/8/2007 Check Nbr 014684 Check Total:					34.43
03687 CONTRACTING SPECIALISTS INC	2266	31100	56	03-202-219	500.00	DESIGN SERVICES/HEALTH
	Check Date 11/8/2007 Check Nbr 014685 Check Total:					500.00
03730 COUNTRY INNS & SUITES	490982	31278	53	09-116-702	833.04	LHR REHAB
	Check Date 11/8/2007 Check Nbr 014686 Check Total:					833.04
04125 DAVIES WATER #1476	0017057	31100	54	10-134-300	84.00	JT SEAL
	Check Date 11/8/2007 Check Nbr 014687 Check Total:					84.00
04275 DIGICORPORATION	51107	31100	13	04-113-000	-61.30	LETTERHEAD/ENVELOPES
	51107	31100	55	07-201-291	152.30	LETTERHEAD/ENVELOPES
	Check Date 11/8/2007 Check Nbr 014688 Check Total:					91.00

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05259 DEBBIE EVERSON &	110607	31733	51	02-116-730	346.50	CLAIM AGAINST CITY/2927 BIRLIN
	Check Date	11/8/2007	Check Nbr	014689	Check Total:	346.50
06110 FERGUSON ENTERPRISES INC #448	0271756	31100	55	07-202-240	283.54	VANDALIZED TOILET/CLOVIS
	Check Date	11/8/2007	Check Nbr	014690	Check Total:	283.54
06275 FLEET COMPUTING INTERNATIONAL	3678	31100	51	04-109-243	400.00	FLEET CONTROLLER SOFTWARE PLAN
	Check Date	11/8/2007	Check Nbr	014691	Check Total:	400.00
06450 FOX CITIES MAGAZINE	00015315	31100	56	03-202-291	875.00	CITY GUIDE 2007-08
	Check Date	11/8/2007	Check Nbr	014692	Check Total:	875.00
06480 FOX EXCAVATING LLC	610	31485	56	03-202-822	4,625.45	NATURE'S WAY LOT 12
	606	31485	56	03-202-822	5,583.59	NATURE'S WAY LOT 14
	605	31485	56	03-202-822	5,702.81	NATURE'S WAY LOT 11
	607	31485	56	03-202-822	6,935.45	NATURE'S WAY LOT 15
	Check Date	11/8/2007	Check Nbr	014693	Check Total:	22,847.30
06520 FOX STAMP SIGN & SPECIALTY	145065	31100	51	04-106-310	56.00	NEW DATES TAX BILL STAMPERS
	Check Date	11/8/2007	Check Nbr	014694	Check Total:	56.00
07485 GREEN BOYZ	101007	31100	52	08-101-206	60.00	FERTILIZER/WEED CONTROL/PD
	Check Date	11/8/2007	Check Nbr	014695	Check Total:	60.00
08307 HENES & HENES LTD	22817	31100	51	02-105-211	150.00	COURT REPORTER ARBITRATION
	Check Date	11/8/2007	Check Nbr	014696	Check Total:	150.00
09105 INDEPENDENT INSPECTIONS LTD	300569	31100	52	03-301-216	11,287.12	PERMITS FOR OCTOBER 2007
	Check Date	11/8/2007	Check Nbr	014697	Check Total:	11,287.12

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09110 INFINITY TECHNOLOGY INC	403958	31100	51	04-109-214	2,380.00	TECH SUPPORT BLOCK OF TIME
	Check Date	11/8/2007	Check Nbr	014698	Check Total:	2,380.00
11030 KAEMPFER & ASSOCIATES INC	13450	31201	54	10-301-212	1,625.00	INDUSTRIAL DISCHARGER REG PROG
	13451	31201	54	10-301-212	1,044.43	INDUSTRIAL DISCHARGER REG PROG
	13452	31201	19	04-540-000	361.18	WW COLLECTION SYS REHAB IMPROV
	13453	31201	54	10-301-212	847.70	WW CONSULTING SERVICES
	Check Date	11/8/2007	Check Nbr	014699	Check Total:	3,878.31
11175 LORETTA KJEMHUS	103107	31100	53	09-102-331	22.41	MILEAGE
	Check Date	11/8/2007	Check Nbr	014700	Check Total:	22.41
11365 KUNDINGER FLUID POWER INC	P-63773-0	31731	54	10-149-383	103.64	ADAPTER/AIR FILTER/BRANCH TEE
	Check Date	11/8/2007	Check Nbr	014701	Check Total:	103.64
12110 LAMERS BUS LINES INC	317724	31100	55	07-201-205	315.00	PARK TRIP/MILWAUKEE
	Check Date	11/8/2007	Check Nbr	014702	Check Total:	315.00
12213 LASER TECHNOLOGY INC	46724RI	31100	52	08-101-243	57.50	LASER REPAIR
	Check Date	11/8/2007	Check Nbr	014703	Check Total:	57.50
13043 MANAWA TELEPHONE CO	110107	31100	51	04-109-221	39.95	CABIN DSL
	Check Date	11/8/2007	Check Nbr	014704	Check Total:	39.95
13077 BERT MARRACHE &	110507	31278	53	09-116-702	254.69	LPR PROGRAM
	Check Date	11/8/2007	Check Nbr	014705	Check Total:	254.69
13270 MCNEILUS TRUCK & MFG COMPANY	543886	31731	54	10-149-383	95.71	BELT/BUCKLE GBR SGL DBL TINE
	546392	31731	54	10-149-383	141.98	SEAL KIT/CYL REBUILD
	Check Date	11/8/2007	Check Nbr	014706	Check Total:	237.69

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13360 MENASHA ELECTRIC & WATER UTILI	102607	31100	12	04-399-000	7.10	RACINE/NINTH
	102607	31100	54	10-131-223	166.72	TRAFFIC LIGHTS
	102607	31201	54	10-301-223	52.90	LIFT STATIONS
	102607	31100	55	07-202-223	496.98	PARKS
	102607	31100	55	07-202-223	12.97	PARKS
	102607	31100	55	07-202-225	177.02	PARKS
Check Date	11/8/2007	Check Nbr	014707	Check Total:	913.69	
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,740.88	
		31100	21	04-299-020	18,801.00	
Check Date	11/8/2007	Check Nbr	014708	Check Total:	20,541.88	
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	200.00	
	Check Date	11/8/2007	Check Nbr	014709	Check Total:	200.00
13377 MENASHA EMPLOYEES LOCAL 1035B		31100	21	04-299-032	249.16	
	Check Date	11/8/2007	Check Nbr	014710	Check Total:	249.16
13435 MENASHA POSTMASTER	102907	31100	53	09-212-311	65.00	POSTAGE/DECEMBER NEWSLETTER
	Check Date	11/8/2007	Check Nbr	014711	Check Total:	65.00
	103107	31100	51	10-115-311	175.00	PRESORT RATE RENEWAL NOTICE
Check Date	11/8/2007	Check Nbr	014712	Check Total:	175.00	
13470 TOWN OF MENASHA UTILITY DIST	102607	31100	55	07-202-225	16.63	1000 GENEVA RD FNTN
	102607	31100	55	07-202-225	309.64	1000 GENEVA RD KOSLO
Check Date	11/8/2007	Check Nbr	014713	Check Total:	326.27	
13550 MICHELS MATERIALS	189551	31485	56	03-202-822	244.81	STONE/SCREENINGS/NATURES WAY
	Check Date	11/8/2007	Check Nbr	014714	Check Total:	244.81

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13750 MORTON PHARMACY	03243045	31100	52	08-101-300	14.95	IBUPROFEN
	Check Date 11/8/2007	Check Nbr	014715		Check Total:	14.95
13870 PEGGY MURPHY	090307	31100	53	09-114-331	59.75	MILEAGE
	Check Date 11/8/2007	Check Nbr	014716		Check Total:	59.75
14010 N&M AUTO SUPPLY	190045	31731	54	10-149-300	49.98	GREASE GUN
	190844	31731	54	10-149-383	220.79	HUB ASSEMBLY
	191017	31731	54	10-149-383	4.72	OIL FILTER
	191186	31731	54	10-149-383	106.29	DISC BRAKE PADS
	191412	31731	54	10-149-383	9.95	SPARK PLUGS
	Check Date 11/8/2007	Check Nbr	014717		Check Total:	391.73
14220 NEENAH-MENASHA SEWERAGE COMM	2007-194	31201	54	10-301-250	15,284.00	BOND ISSUE INTEREST/NOV 2007
	2007-188	31201	54	10-302-250	54,415.12	WASTEWATER TREATMENT NOV 2007
	Check Date 11/8/2007	Check Nbr	014718		Check Total:	69,699.12
14265 SUSAN NETT	100107	31100	53	09-102-331	10.77	MILEAGE
	Check Date 11/8/2007	Check Nbr	014719		Check Total:	10.77
14385 NOFFKE LUMBER INC	071020718795	31100	54	10-135-300	29.40	LUMBER
	Check Date 11/8/2007	Check Nbr	014720		Check Total:	29.40
15080 OFFICEMAX CONTRACT INC	581060	31100	51	02-117-310	51.85	OFFICE SUPPLIES
	Check Date 11/8/2007	Check Nbr	014721		Check Total:	51.85
15160 OMNI ASSOCIATES INC	50549	31100	54	10-111-212	158.00	MATERIALS TESTING CONCRETE
	Check Date 11/8/2007	Check Nbr	014722		Check Total:	158.00

Date: Thursday, November 08, 2007
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User: MGRIESBACH

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16025 PACKER CITY INTERNATIONAL	3272850067	31731	54	10-149-383	270.25	FILTERS/STROBE/HYDRAULI
	Check Date	11/8/2007	Check Nbr	014723	Check Total:	270.25
16300 PIGGLY WIGGLY #24	3072	31827	53	09-212-300	60.01	HALLOWEEN PARTY SUPPLIES
	8262	31100	55	07-201-300	13.47	PROGRAM SUPPLIES
	Check Date	11/8/2007	Check Nbr	014724	Check Total:	73.48
16806 PRN HEALTH SERVICES INC	040931	31100	53	09-102-215	742.50	SCHOOL NURSE
	040931	31100	53	09-102-331	24.01	SCHOOL NURSE
	Check Date	11/8/2007	Check Nbr	014725	Check Total:	766.51
16853 PROCON DATA SYSTEMS INC	6079	31100	55	07-202-204	38.00	MEMORIAL PLAQUE GEN ROUGEUX
	Check Date	11/8/2007	Check Nbr	014727	Check Total:	38.00
16815 PSS-CHICAGO	40729394	31100	53	09-102-300	79.80	NEEDLES/SYRINGES/SPONGES/BAND
	Check Date	11/8/2007	Check Nbr	014726	Check Total:	79.80
18200 REINDERS INC	1177132-00	31731	54	10-149-383	91.44	SWITCH/RUBBER COUPLING
	1177357-00	31731	54	10-149-383	142.38	CASTER FORK ASM/V-BELT/WING
	Check Date	11/8/2007	Check Nbr	014728	Check Total:	233.82
18430 ROLAND MACHINERY EXCHANGE	21035589	31731	54	10-149-383	-317.00	SOLENOID COIL
	21036322	31731	54	10-149-383	175.68	SWITCH INTERCH/DIODE
	Check Date	11/8/2007	Check Nbr	014729	Check Total:	-141.32
19130 DIANE SCHABACH	110607	31207	55	07-205-300	7.81	SPIDER SPRAY
	110607	31207	55	07-205-300	32.32	PIER CLEATS/LOCKS/CABLE
	110607	31207	55	07-205-311	49.20	STAMPS
	Check Date	11/8/2007	Check Nbr	014730	Check Total:	89.33

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19134 CINDY SCHAEFER-KEMPS	110507	31100	22	04-101-000	68.00	CLASS REFUND
Check Date	11/8/2007	Check Nbr	014731	Check Total:	68.00	
19787 SWIDERSKI EQUIPMENT INC	010736	31731	54	10-149-383	394.39	NUT/TOP LINKS
Check Date	11/8/2007	Check Nbr	014732	Check Total:	394.39	
20075 TEL/COM	10065496	31262	52	08-101-221	276.95	VICTIM CRISIS
	10065567	31100	51	04-109-221	7.95	PAGER/IS
	10065567	31100	51	10-115-221	7.95	PAGER/CITY HALL
	10065567	31100	55	06-101-221	7.95	PAGER/LIBRARY
Check Date	11/8/2007	Check Nbr	014733	Check Total:	300.80	
20155 THEDACARE LABORATORIES	22465 22466	31100	12	04-399-000	91.30	BLOOD COLLECTION FEE
Check Date	11/8/2007	Check Nbr	014734	Check Total:	91.30	
21045 UNIFIRST CORPORATION	0970021293	31731	54	10-149-201	69.01	MAT/MOP/CLOTHING PROTECTION
Check Date	11/8/2007	Check Nbr	014735	Check Total:	69.01	
21095 UNITED WAY FOX CITIES		31100	21	04-299-021	99.50	
Check Date	11/8/2007	Check Nbr	014736	Check Total:	99.50	
22130 VALLEY SURVEYING INSTRUMENTS	16697	31100	54	10-111-300	936.00	SPRAY PAINT
Check Date	11/8/2007	Check Nbr	014737	Check Total:	936.00	
22310 VARITECH INDUSTRIES INC	110893	31482	54	10-124-821	2,447.73	PLUMBING FOR 2 EXISTING TANKS
Check Date	11/8/2007	Check Nbr	014738	Check Total:	2,447.73	
22410 VINTON CONSTRUCTION	2006-06(8)	31208	21	04-205-000	1,000.00	RIVER ST RELOCATION
Check Date	11/8/2007	Check Nbr	014739	Check Total:	1,000.00	

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23152 WE ENERGIES	1022407	31100	55	07-202-223	8.74	NORTH STREET
	102407	31100	55	07-202-223	8.95	NORTH STREET
	Check Date	11/8/2007	Check Nbr	014740	Check Total:	17.69
23160 WERNER ELECTRIC SUPPLY CO	S2291418-001	31100	13	04-106-000	96.16	INVENTORY SENIOR CENTER
	Check Date	11/8/2007	Check Nbr	014741	Check Total:	96.16
23215 WIL-KIL PEST CONTROL	1202650	31731	54	10-149-207	62.00	COMMERCIAL CONTRACT
	Check Date	11/8/2007	Check Nbr	014742	Check Total:	62.00
23275 WINNEBAGO COUNTY TREASURER	112699	31266	54	10-309-216	1,742.00	134 APPLIANCES
	Check Date	11/8/2007	Check Nbr	014743	Check Total:	1,742.00
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	436.31	
		31100	21	04-299-016	138.40	
		31100	21	04-299-015	894.60	
	Check Date	11/8/2007	Check Nbr	014744	Check Total:	1,469.31
Grand Total:					218,409.55	

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01050 ACC PLANNED SERVICE INC	12834	31100	55	07-203-240	1,687.50	FURNACE/JEFFERSON POOL
	12833	31100	55	07-202-240	4,152.00	BOILER/JEFFERSON PARK
	Check Date	11/15/2007	Check Nbr	014745	Check Total:	5,839.50
01332 ZACHARY ALBRECHT	102507	31100	52	08-101-338	26.08	MEALS
	Check Date	11/15/2007	Check Nbr	014746	Check Total:	26.08
01465 ALL-SPORT TROPHY	38740	31100	55	07-201-300	42.00	FOOTBALL RIBBONS
	Check Date	11/15/2007	Check Nbr	014747	Check Total:	42.00
01775 CITY OF APPLETON	101707	31100	12	04-399-000	582.39	FISH KIOSK INSTALLATION
	Check Date	11/15/2007	Check Nbr	014748	Check Total:	582.39
19120 AT&T	920R09453011	31100	51	10-115-221	77.10	MONTHLY CHARGES
	920R09453011	31201	54	10-301-221	204.19	MONTHLY CHARGES
	Check Date	11/15/2007	Check Nbr	014803	Check Total:	281.29
02040 BADGER HIGHWAYS CO INC	138483	31485	54	10-121-300	549.93	NATURES WAY
	138531	31485	54	10-121-300	1,016.02	RECYCLE MATERIAL/NATURES WAY
	138531	31100	54	10-122-300	1,693.86	HOTMIX ASPHALT
	138532	31100	53	09-212-240	32.55	SCREENINGS/SENIOR CENTER
	Check Date	11/15/2007	Check Nbr	014749	Check Total:	3,292.36
02050 BADGER LAB & ENGINEERING INC	INV000031765	31201	54	10-301-212	2,029.00	INTERTAPE POLYMER SAMPLING
	Check Date	11/15/2007	Check Nbr	014750	Check Total:	2,029.00
02259 BAYCOM INC	203951	31100	52	08-101-295	1,510.26	COMPLETE SQUAD CHANGEOVER
	Check Date	11/15/2007	Check Nbr	014751	Check Total:	1,510.26

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02410 BERGSTROM	CVCS730396	31731	54	10-149-294	564.48	VEHICLE HEATING/AIR COND
	Check Date	11/15/2007	Check Nbr	014752	Check Total:	564.48
02500 BARB BIGALKE	111707	31262	52	08-101-311	32.80	POSTAGE
	Check Date	11/15/2007	Check Nbr	014754	Check Total:	32.80
02717 JEFFREY BRANDT	110807	31100	51	02-103-331	29.10	MILEAGE
	Check Date	11/15/2007	Check Nbr	014755	Check Total:	29.10
02730 BRAZEE ACE HARDWARE	53184	31100	51	10-115-300	8.77	CAULK GUN/ROOF CAULK
	53185	31731	54	10-149-313	11.47	DUST CLOTH/VAC BAGS/BLEACH
	39489	31100	53	09-102-313	10.48	WIPE CLOTHS/HAND SOAP
	Check Date	11/15/2007	Check Nbr	014756	Check Total:	30.72
02773 BROWN COUNTY HEALTH DEPARTMENT	2007.18	31100	12	04-399-000	116.16	INSTALL KIOSKS
	Check Date	11/15/2007	Check Nbr	014757	Check Total:	116.16
03225 CB SUPPLY COMPANY INC	0134221-IN	31731	54	10-149-383	83.50	BEARING CONE/OIL SEAL
	Check Date	11/15/2007	Check Nbr	014758	Check Total:	83.50
03490 CLEAR WATER CAR WASH	1951	31100	52	08-101-295	12.79	VEHICLE WASHES OCTOBER
	Check Date	11/15/2007	Check Nbr	014760	Check Total:	12.79
03585 COMMUNITY HOUSING COORDINATOR	95	31278	53	09-116-701	500.00	LEAD HAZARD REDUCTION RLF
	94	31100	56	03-202-219	1,600.00	HOUSING PLAN NOVEMBER 2007
	Check Date	11/15/2007	Check Nbr	014761	Check Total:	2,100.00
03842 CULLIGAN WATERCARE SERVICES	103107	31100	51	10-115-201	17.85	COOLER RENTAL
	103107	31731	54	10-149-313	5.95	COOLER RENTAL
	Check Date	11/15/2007	Check Nbr	014762	Check Total:	23.80

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04135 DAVIS & KUELTHAU SC	285862	31201	54	10-301-211	231.00	INSURANCE MATTER
	Check Date	11/15/2007	Check Nbr	014763	Check Total:	231.00
04139 VALERIE DAVIS		31100	53	09-102-331	-14.69	VOID AP #8983/OVER YEAR OLD
		31100	53	09-114-331	-8.01	VOID AP #8983/OVER YEAR OLD
		31100	53	09-118-331	-4.45	VOID AP #8983/OVER YEAR OLD
	110207	31100	53	09-102-331	24.74	MILEAGE
	110207	31100	53	09-102-336	19.40	MILEAGE
	110207	31100	53	09-104-331	2.23	MILEAGE
	Check Date	11/15/2007	Check Nbr	014764	Check Total:	19.22
04150 DE PERE PARK DEPARTMENT	111307	31100	12	04-399-000	1,250.00	KIOSK INSTALLATION FISH ADVISOR
	Check Date	11/15/2007	Check Nbr	014765	Check Total:	1,250.00
04275 DIGICORPORATION	51187	31100	51	04-101-291	1,958.04	HORIZON FALL 2007 NEWSLETTER
	51187	31266	54	10-307-291	1,413.00	IN THE WORKS NEWSLETTER
	Check Date	11/15/2007	Check Nbr	014766	Check Total:	3,371.04
04450 DWD-UI	51208	31100	55	10-215-162	218.00	BRIDGES
	Check Date	11/15/2007	Check Nbr	014767	Check Total:	218.00
05262 EAST WISCONSIN SAVING BANK &	111407	31100	48	04-323-000	500.00	EARNEST MONEY
	111407	31263	56	03-207-701	25,000.00	HOME PROGRAM
	111407	31263	56	03-207-701	2,500.00	CDBG RLF
	Check Date	11/15/2007	Check Nbr	014769	Check Total:	28,000.00

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05263 EVANS TITLE &	111407	31100	48	04-323-000	500.00	EARNEST MONEY
	111407	31263	56	03-207-701	23,000.00	HOME PROGRAM
	111407	31263	56	03-207-701	2,500.00	CDBG RLF
	Check Date	11/15/2007	Check Nbr	014770	Check Total:	26,000.00
	111407	31100	48	04-323-000	500.00	EARNEST MONEY
	111407	31263	56	03-207-701	23,000.00	HOME PROGRAM
	111407	31263	56	03-207-701	2,500.00	CDBG RLF
	Check Date	11/15/2007	Check Nbr	014771	Check Total:	26,000.00
	111407	31100	48	04-323-000	500.00	EARNEST MONEY
	111407	31263	56	03-207-701	24,000.00	HOME FUNDS
05240 EVANS TITLE COMPANIES INC	111407	31263	56	03-207-701	2,500.00	CDBG RLF
	Check Date	11/15/2007	Check Nbr	014772	Check Total:	27,000.00
	925-650107057	31263	56	03-207-216	200.00	535 FIRST ST/HABITAT FOR HUMAN
	Check Date	11/15/2007	Check Nbr	014768	Check Total:	200.00
05270 EZ GLIDE	0103469-IN	31100	52	05-201-240	499.85	REPAIR DOOR STATION 36
	Check Date	11/15/2007	Check Nbr	014773	Check Total:	499.85
06355 FONDY AUTO ELECTRIC	A06915	31731	54	10-149-383	233.66	PARTS
	Check Date	11/15/2007	Check Nbr	014774	Check Total:	233.66
07055 GALL'S INC	5908738700011	31100	52	08-101-295	30.00	DRAIN PLUG
	Check Date	11/15/2007	Check Nbr	014775	Check Total:	30.00
07080 GANNETT WISCONSIN NEWSPAPERS	0003035652	31100	51	04-101-292	1,457.42	LEGALS
	Check Date	11/15/2007	Check Nbr	014776	Check Total:	1,457.42

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07580 GUNDERSON UNIFORM & LINEN RENT	1226269	31100	51	10-115-201	14.46	MAT/MOP/BRUSH SERVICE
	1226269	31100	53	09-212-313	3.36	MAT/MOP/BRUSH SERVICE
	1226269	31100	55	07-202-313	3.36	MAT/MOP/BRUSH SERVICE
	1226268	31100	52	08-101-313	29.95	TOWEL/MAT SERVICE
Check Date	11/15/2007	Check Nbr	014777	Check Total:	51.13	
09082 IMPERIAL SUPPLIES LLC	E61015	31731	54	10-149-383	53.19	18" WINTER BLADE
	Check Date	11/15/2007	Check Nbr	014778	Check Total:	53.19
09270 INTERNATIONAL TRANSLATORS	LC-2-16651	31100	53	09-102-215	35.00	INTERPRETING SPANISH
	Check Date	11/15/2007	Check Nbr	014779	Check Total:	35.00
10320 JEFF JORGENSON	110107	31100	52	08-101-320	141.00	ROTARY DUES OCT-DEC 2007
	Check Date	11/15/2007	Check Nbr	014780	Check Total:	141.00
10335 JX ENTERPRISES INC	D273030010	31731	54	10-149-383	97.62	SENSOR ABS KIT
	Check Date	11/15/2007	Check Nbr	014781	Check Total:	97.62
11165 KJ WASTE SYSTEMS INC	101207	31266	54	10-307-216	1,279.00	CONTAINER RENTAL
	Check Date	11/15/2007	Check Nbr	014782	Check Total:	1,279.00
11235 KONE INC	17609941	31100	51	10-115-204	206.61	MAINTENANCE AGREEMENT
	Check Date	11/15/2007	Check Nbr	014783	Check Total:	206.61
11365 KUNDINGER FLUID POWER INC	P-65227-0	31731	54	10-149-383	14.17	ADAPTERS
	Check Date	11/15/2007	Check Nbr	014784	Check Total:	14.17

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12250 LAWSON PRODUCTS INC	6153490	31731	54	10-149-300	147.67	ADAPTERS
	6158653	31731	54	10-149-300	125.81	PLUGS/CAPS
	6196767	31731	54	10-149-300	317.09	PARTS STOCK
	Check Date	11/15/2007	Check Nbr	014785	Check Total:	590.57
12570 LUNIAK PAINT & SUPPLY INC	1213	31100	54	10-124-315	1,680.00	SANDBLAST TAILGATE SPREADERS
	Check Date	11/15/2007	Check Nbr	014786	Check Total:	1,680.00
13097 MARSHALL & ILSLEY TRUST-MILW	5109030	31100	51	02-105-216	260.00	MONTHLY FEE
	Check Date	11/15/2007	Check Nbr	014787	Check Total:	260.00
13360 MENASHA ELECTRIC & WATER UTILI	002857	31201	54	10-302-250	16,340.87	SEPTEMBER SEWER CHARGE
	110707	31100	12	04-399-000	2.29	TRAFFIC LIGHTS
	110707	31100	54	10-131-223	6.88	TRAFFIC LIGHTS
	Check Date	11/15/2007	Check Nbr	014788	Check Total:	16,350.04
13370 MENASHA EMPLOYEES CREDIT UNION		31100	21	04-299-020	1,727.00	
	Check Date	11/15/2007	Check Nbr	014789	Check Total:	1,727.00
13375 MENASHA EMPLOYEES LOCAL 1035		31100	21	04-299-031	200.00	
	Check Date	11/15/2007	Check Nbr	014790	Check Total:	200.00
13445 MENASHA PUBLIC WORKS FACILITY	111307	31482	54	10-124-821	50.12	MISC HARDWARE/PARTS
	Check Date	11/15/2007	Check Nbr	014791	Check Total:	50.12
13455 MENASHA SENIOR CENTER	111207	31100	21	04-289-000	19.67	CARD CARFT CLASS SUPPLIES
	111207	31827	53	09-212-300	47.11	HALLOWEEN PARTY SUPPLIES
	Check Date	11/15/2007	Check Nbr	014792	Check Total:	66.78

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13685 MINNESOTA MUTUAL LIFE INSURANC	DECEMBER2007	31100	21	04-618-000	2,492.52	PREMIUM
	Check Date	11/15/2007	Check Nbr	014793	Check Total:	2,492.52
13755 MORTON SAFETY	228721	31731	54	10-149-300	54.34	EYEWASH
	Check Date	11/15/2007	Check Nbr	014794	Check Total:	54.34
13785 MOTION INDUSTRIES INC	WI25-423982	31731	54	10-149-383	24.68	ADDITIONAL FREIGHT CHARGE
	Check Date	11/15/2007	Check Nbr	014795	Check Total:	24.68
15080 OFFICEMAX CONTRACT INC	744463	31100	51	01-102-310	9.86	OFFICE SUPPLIES/MAYOR
	744463	31100	51	02-103-310	9.86	OFFICE SUPPLIES/ATTY
	744463	31100	51	02-104-310	9.86	OFFICE SUPPLIES/CLERK
	744463	31100	51	02-105-310	63.35	OFFICE SUPPLIES/PERSONNEL
	744463	31100	51	04-101-310	50.70	OFFICE SUPPLIES/COUNCIL
	788091	31100	21	04-289-000	24.09	OFFICE SUPPLIES
	788091	31100	53	09-212-310	90.11	OFFICE SUPPLIES
	Check Date	11/15/2007	Check Nbr	014796	Check Total:	257.83
15090 OGDEN PLUMBING & HEATING INC	53126	31100	52	05-201-240	145.11	FIX WATER HEATER CHIMNEY
	Check Date	11/15/2007	Check Nbr	014797	Check Total:	145.11

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03405 ONE COMMUNICATIONS	110207	31100	12	04-399-000	14.07	BUILDING INSPECT
	110207	31100	12	04-399-000	446.49	MENASHA UTILITIES
	110207	31207	12	04-399-000	23.88	MARINA
	110207	31100	51	01-102-221	10.90	MAYOR
	110207	31100	51	02-103-221	5.43	ATTORNEY
	110207	31100	51	02-104-221	15.77	CLERK
	110207	31100	51	02-105-221	15.85	PERSONNEL
	110207	31100	51	04-106-221	50.67	FINANCE
	110207	31100	51	04-107-221	5.08	ASSESSOR
	110207	31100	51	04-109-221	41.57	IT
	110207	31100	51	10-115-221	61.07	CITY HALL
	110207	31100	52	05-701-221	61.00	EOC
	110207	31100	52	08-101-221	341.58	POLICE
	110207	31100	53	09-102-221	86.36	HEALTH
	110207	31100	53	09-212-221	29.60	SENIOR
	110207	31100	54	10-111-221	66.88	ENGINEERING
	110207	31100	54	10-131-221	5.08	SIGN
	110207	31731	54	10-149-221	44.73	GARAGE
	110207	31100	55	06-101-221	163.68	LIBRARY
	110207	31100	55	07-201-221	17.30	RECREATION
	110207	31100	55	07-202-221	81.63	PARKS
	110207	31100	55	07-203-221	33.88	POOL
	110207	31100	55	10-215-221	36.80	BRIDGE
	110207	31100	56	03-202-221	24.67	COM DEV
Check Date 11/15/2007 Check Nbr 014759 Check Total:					1,683.97	
16806 PRN HEALTH SERVICES INC	041185	31100	53	09-102-215	990.00	SCHOOL NURSE
	Check Date 11/15/2007 Check Nbr 014798 Check Total:					990.00

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16840 PUBLIC SAFETY CENTER INC	132434IN	31100	52	08-101-300	169.95	AUDIO CASSETTES
	1327341IN	31100	52	08-101-300	90.89	AUDIO CASSETTES
	Check Date	11/15/2007	Check Nbr	014799	Check Total:	260.84
18160 REDI-WELDING CO	13604	31731	54	10-149-300	596.88	WELDING SUPPLIES
	Check Date	11/15/2007	Check Nbr	014800	Check Total:	596.88
18430 ROLAND MACHINERY EXCHANGE	21036586	31731	54	10-149-294	1,316.31	REPAIR WASHDOWN SYSTEM
	Check Date	11/15/2007	Check Nbr	014801	Check Total:	1,316.31
19025 SAFEGUARD BUSINESS SYSTEMS INC	023621477	31100	51	04-106-310	74.84	DEPOSIT TICKETS
	Check Date	11/15/2007	Check Nbr	014802	Check Total:	74.84
19145 HENRY SCHEIN	2091393-01	31100	53	09-108-300	238.72	MEDICAL SUPPLIES
	Check Date	11/15/2007	Check Nbr	014804	Check Total:	238.72
19327 SERVICEMASTER BUILDING MTNCE	117356	31100	52	08-101-201	1,495.00	JANITORIAL SERVICE NOV 2007
	117410	31100	52	08-101-201	50.00	CLEAN GARAGE NOV 2007
	Check Date	11/15/2007	Check Nbr	014805	Check Total:	1,545.00
19356 SHERWIN-WILLIAMS CO	7793-2	31100	55	07-203-240	129.75	PAINTING AT POOL
	5493-1A	31100	54	10-134-300	-68.13	PAID ON CHECK 13752
	8037-3	31100	54	10-124-315	296.25	PAINT/MATERIAL/SALTERS
	8295-7	31100	54	10-124-315	22.48	PAINT/SALTERS
	Check Date	11/15/2007	Check Nbr	014806	Check Total:	380.35
19410 SKID & PALLET	021073	31100	55	07-202-300	28.00	LANDSCAPE MULCH
	Check Date	11/15/2007	Check Nbr	014807	Check Total:	28.00

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Vendor ID / Name	Invoice Nbr	CpnyID	Acct	Subaccount	Amount	Invoice Description
19464 MARTHA SPAULDING	111207	31100	21	04-249-000	100.00	RETURN DEPOSIT EXCAV #7428
	Check Date	11/15/2007	Check Nbr	014808	Check Total:	100.00
19585 SPORTS GRAPHICS	4020A	31100	55	07-201-300	385.50	SOFTBALL TSHIRTS
	Check Date	11/15/2007	Check Nbr	014809	Check Total:	385.50
02430 STANLEY SECURITY SOLUTIONS INC	WI-458907	31731	54	10-149-240	32.33	KEYS
	Check Date	11/15/2007	Check Nbr	014753	Check Total:	32.33
20145 THEDACARE	9766972	31100	52	08-101-215	386.40	VENIPUNCTURE
	Check Date	11/15/2007	Check Nbr	014810	Check Total:	386.40
20470 BRIAN TUNGATE	111207	31100	55	07-201-338	33.00	MEALS/WPRA STATE CONFERENCE
	Check Date	11/15/2007	Check Nbr	014811	Check Total:	33.00
21040 ULTRADENT PRODUCTS INC	8007361	31100	53	09-108-300	52.93	MICRO TIPS/ETCH REFILL
	Check Date	11/15/2007	Check Nbr	014812	Check Total:	52.93
21045 UNIFIRST CORPORATION	0970021635	31731	54	10-149-201	69.01	MAT/MOP/CLOTHING SERVICE
	Check Date	11/15/2007	Check Nbr	014813	Check Total:	69.01
21226 US OIL CO INC	627649	31100	13	04-103-000	3.50	FEDERAL LUST TAX
	627652	31100	13	04-103-000	4.50	FEDERAL LUST TAX
	Check Date	11/15/2007	Check Nbr	014814	Check Total:	8.00
21230 US PETROLEUM EQUIPMENT	161853	31731	54	10-149-243	187.50	LEAKING HOSE REPAIR
	Check Date	11/15/2007	Check Nbr	014815	Check Total:	187.50

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23215 WIL-KIL PEST CONTROL	1135220	31100	55	07-202-240	40.00	MICE CONTROL
	1087519	31100	55	07-202-240	80.00	MICE CONTROL
	1189932	31100	55	07-202-240	40.00	MICE CONTROL
Check Date	11/15/2007	Check Nbr	014816	Check Total:	160.00	
23275 WINNEBAGO COUNTY TREASURER	LF112718	31100	54	10-304-250	8,219.87	LANDFILL FACILITY
	LF112718	31100	54	10-305-216	2,472.84	LANDFILL FACILITY
	LF112718	31266	54	10-307-216	1,460.95	LNADFILL FACILITY
Check Date	11/15/2007	Check Nbr	014817	Check Total:	12,153.66	
23371 WISCONSIN DEPT OF JUSTICE-TIME	I4498	31100	52	08-101-221	547.50	TIME ACCESS QUARTERLY CHARGE
Check Date	11/15/2007	Check Nbr	014818	Check Total:	547.50	
	L7101T	31100	52	08-101-216	20.00	NAME SEARCHES
Check Date	11/15/2007	Check Nbr	014819	Check Total:	20.00	
23455 WISCONSIN SUPPORT COLLECTIONS		31100	21	04-299-015	436.31	
		31100	21	04-299-016	138.40	
Check Date	11/15/2007	Check Nbr	014820	Check Total:	574.71	
23545 WORLDWIDE INFORMATION INC	3070/INV0167919	31100	52	08-101-216	114.00	VEHICLE REGISTRATION CHECKS
Check Date	11/15/2007	Check Nbr	014821	Check Total:	114.00	
26200 ZARNOTH BRUSH WORKS INC	114439	31100	54	10-123-315	131.00	DIRT SHOES
Check Date	11/15/2007	Check Nbr	014822	Check Total:	131.00	
Grand Total:					178,953.58	